

# EFFECTIVE PROJECT MANAGEMENT



## Learning Objectives

Upon completion of this course, learners are able to :

1. Develop & drive medium scales project plans based on assessments of objectives, scope requirements and potential interdependencies with other projects aligned to business goals.
2. Deploy appropriate methodologies and tools in project management based on assessment of project priorities within cost & timescale.
3. Allocate resources effectively to support project completion based on assessment of project priorities within cost & timescale.
4. Setup timely touch-points to engage all stakeholders that impact or are impacted by the project process and outcomes using engagement techniques.
5. Identify risks to success of projects and develop mitigation plans.
6. Investigate project exigencies and address their root causes.

## Duration

2 days | 830am – 6pm | 16 hours

## Who should attend

Adult learners whose primary job may not be project management but manage projects on an informal basis.

## Entry Requirement

The learner should be assuming a position at or below supervisory level in an organisation and able to:

- Communicate ideas and information to others
- Solve problems using logical thinking process
- Collect and organise information to review data critically
- Plan activities to complete work activities
- Receptive to learning and willing to apply it at workplace

## Course Fees

S\$650.00

*Registration Fee of S\$17.28 apply*

*Funding available for SSG-approved courses for self-sponsored individual & employers.*

*All fees stated are inclusive of 8% GST*

## Award of Certificate

WSQ SOA (Statement of Attainment) will be issued to participants who have attended 75% of the course and successfully passed the assessment.



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## Course Contents



Please refer to this URL  
<https://www.sqi.org.sg/courses/>  
or QR Code for soft copy  
and updated training schedule

### Membership Application

Register membership online at [www.sqi.org.sg/membership-join/](http://www.sqi.org.sg/membership-join/) or contact us to get the membership application form.

Membership Categories:

- ~ Organisation membership
- ~ Individual membership

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